

Orange Payroll Dates

Please ensure that your timesheets reach us by your deadline. Late timesheets may impact on your employee's tax and National Insurance. Please also be aware of any Bank Holidays and allow extra time for postage if necessary

Four week periods (starting Monday)	Timesheet must reach Equal Lives by Tuesday 4.30pm	PA's payment due (Friday)	Tax Week
13/03/23	11/04/2023	14/04/2023	4
20/03/23			
27/03/23			
03/04/23			
****Timesheet Deadline <u>Monday 4.30pm</u>****			
10/04/23	08/05/2022	12/05/2023	8
17/04/23			
24/04/23			
01/05/23			
08/05/23	05/06/2023	09/06/2023	12
15/05/23			
22/05/23			
29/05/23			
05/06/23	03/07/2023	07/07/2023	16
12/06/23			
19/06/23			
26/06/23			
03/07/23	31/07/2023	04/08/2023	20
10/07/23			
17/07/23			
24/07/23			
31/07/23	**Bank Holiday** Thursday 24/08/2023	01/09/2023	24
07/08/23			
14/08/23			
21/08/23			
28/08/23	25/09/2022	29/09/2023	28
04/09/23			
11/09/23			
18/09/23			
25/09/23	23/10/2023	27/10/2023	32
02/10/23			
09/10/23			
16/10/23			

Four week periods (starting Monday)	Timesheet must reach Equal Lives by Monday 4.30pm	PA's payment due (Friday)	Tax Week
23/10/23	20/11/2023	24/11/2023	36
30/10/23			
06/11/23			
13/11/23			
20/11/23	***CHRISTMAS*** Thursday 14/12/2023	22/12/2023	40
27/11/23			
04/12/23			
11/12/23			
18/12/23	15/01/2024	19/01/2024	44
25/12/23			
01/01/24			
08/01/24			
15/01/24	12/02/2024	16/02/2024	48
22/01/24			
29/01/24			
05/02/24			
12/02/24	11/03/2024	15/03/2024	52
19/02/24			
26/02/24			
04/03/24			
11/03/24	08/04/2023	12/04/2024	4
18/03/24			
25/03/24			
01/04/24			
08/04/24	** Early May Bank Holiday ** Thursday 02/05/2024	10/05/2024	8
15/04/24			
22/04/24			
29/04/24			
06/05/24	03/06/2024	07/06/2024	12
13/05/24			
20/05/24			
27/05/24			