

Green Payroll Dates

Please ensure that your timesheets reach us by your deadline. Late timesheets may impact on your employee's tax and National Insurance. Please also be aware of any Bank Holidays and allow extra time for postage if necessary.

Four week periods (starting Monday)	Timesheets must reach Equal Lives by Monday 4.30pm	PA's payment due (Friday)	Tax Week
31/03/25	28/04/2025	02/05/2025	4
07/04/25			
14/04/25			
21/04/25			
28/04/25	Late Spring Bank Holiday Thursday 22/05/2025	30/05/2025	8
05/05/25			
12/05/25			
19/05/25			
26/05/25	23/06/2025	27/06/2025	12
02/06/25			
09/06/25			
16/06/25			
23/06/25	21/07/2025	25/07/2025	16
30/06/25			
07/07/25			
14/07/25			
21/07/25	18/08/2025	22/08/2025	20
28/07/25			
04/08/25			
11/08/25			
18/08/25	15/09/2025	19/09/2025	24
25/08/25			
01/09/25			
08/09/25			
15/09/25	13/10/2025	17/10/2025	28
22/09/25			
29/09/25			
06/10/25			
13/10/25	10/11/2025	14/11/2025	32
20/10/25			
27/10/25			
03/11/25			

Four week periods (starting Monday)	Timesheet must reach Equal Lives by Monday 4.30pm	PA's payment due (Friday)	Tax Week
10/11/25	08/12/2025	12/12/2025	36
17/11/25			
24/11/25			
01/12/25			
08/12/25	05/01/2026	09/01/2026	40
15/12/25			
22/12/25			
29/12/25			
05/01/26	02/02/2026	06/02/2026	44
12/01/26			
19/01/26			
26/01/26			
02/02/26	02/03/2026	06/03/2026	48
09/02/26			
16/02/26			
23/02/26			
02/03/26	Easter Bank Holiday Thursday 26/03/2026	02/04/2026	52
09/03/26			
16/03/26			
23/03/26			
30/03/26	27/04/2026	01/05/2026	4
06/04/26			
13/04/26			
20/04/26			
27/04/26	Late Spring Bank Holiday Thursday 21/05/2026	29/05/2026	8
04/05/26			
11/05/26			
18/05/26			
25/05/26	22/06/2026	26/06/2026	12
01/06/26			
08/06/26			
15/06/26			