**Personal Assistant / Companion required in Sudbury (CO10)**

**10 hours available per week**

**Mondays, Wednesdays, Thursdays and Saturdays**

**After school hours and Saturday mornings**

**£11.00 per hour**

**Job reference: 4835**

**Job description**

Although this job description is correct at present, it may change from time to time after negotiation with the post holder.

**Brief:**

I am a 12 year old boy living in Sudbury who is looking for a patient personal assistant/companion who can support me both at my home and out and about.

**Essential Criteria**

* Patient
* Good communication
* Good understanding

**Desirable Criteria**

* Experience in a similar role

**Summary terms and conditions**

* 10 hours available per week- Mondays 3:00pm-5:30pm, Wednesdays 3:00pm-5:30pm, Thursdays 3:00pm-5:30pm and Saturdays 9:00am-11:00am.
* £11.00 per hour
* The annual holiday entitlement for this position will be equivalent to the work normally done during 5.6 weeks (statutory entitlement).
* You will be reimbursed for prior agreed expenses incurred as part of the role.
* I do not operate a private sick pay scheme but provided you meet the eligibility criteria, you may be entitled to Statutory Sick Pay (SSP).

**The post is subject to the following**

* A satisfactory Enhanced Disclosure and Barring Service check is required for this position.
* You will be required to provide details of two referees, one of which must be your current or most recent employer, or character references if you have not been employed.
* This post is subject to a probationary period of 3 months.

**How to apply**

If you wish to apply for this position, please complete an application form and return it to SIL quoting the job reference number **4835**.

**Please refer to the job description.**

**Online form**: <https://www.suffolkindependentliving.org.uk/application-form-1>

**Email**: [suffolk@silmail.org](mailto:suffolk@silmail.org) **Telephone**: 01473 603876

**Post - Address**: SIL, Unit 9, IP City Centre, 1 Bath Street, Ipswich, IP2 8SD